



Application to Access/Enter Greater Western Water (GWW) Confined Spaces

GWW Case Number (Office Use Only)	GWW Contact Person:
GWW File/Project No.:	Location Address:
Melways Ref:	Manhole Numbers:
Application for: (please circle)	Non-Entry Works Only Confined Space Entry
Type of Works: (Please circle)	MH Alteration Plug Insertion Plug Removal Inspection CCTV New Branch Other (specify below)
Date of Access – From:	To:
Time of Access – From:	To:
Company Name:	Postal Address:
Site Contact Name:	Contact Phone:
Office Contact Name:	Contact Phone:
Office email address:	Office Fax:
Name/s of Person/s Accessing/Entering Confined Space:	

ALL CONTRACTORS MUST COMPLY WITH THE CONDITIONS OUTLINED BELOW AND THOSE CONTAINED IN GWW'S RESPONSE TO THIS APPLICATION:

All parties entering GWW confined space/s must be familiar and carry out Works in accordance with the OH&S Regulations 2017 (Part 3.4), AS2865-2009 Confined Spaces, WorkSafe Compliance Code 'Confined Spaces', GWW 'PRO-69 Confined Space Entry and Associated Works' Procedure and the most recent version of the Sewerage Code of Australia (MRWA Edition).

All contractors working on GWW assets must have completed the GWW OHS Contractor Online Induction via the link below: <https://citywestwa.plateau.com/learning/user/portal.do?siteID=1000&landingPage=login>

If GWW assets are located within private property, the contractor must notify property owner/s three (3) days in advance and gain permission to access their property prior to the commencement of Works.



Greater Western Water
ABN 70 066 902 467

36 Macedon Street, Sunbury Vic 3429
Locked Bag 350, Sunshine Vic 3020

Upon request, GWW OHS Contractor Induction card (printed or photo) must be shown. All safety equipment and machinery must be appropriately maintained and a service history kept on site at all times.

The following information/documentation must be submitted along with this application:

- Copies of current Confined Space Entry Tickets for each employee/sub-contractor accessing/entering confined space.
- Copy of current GWW induction.
- Copy of site-specific Safe Work Method Statement (SWMS).
- Copy of submitted 'Notice of Intention to Perform Construction Excavation Work – WorkSafe FOR907/01/06.18' (if applicable).
- A site-map indicating the location of the proposed works and relevant GWW assets.

During inspection of and Works on GWW sewers and/or manhole/s the contractor must:

- Check prior to entering any confined space that entry is safe via completion of a safety checklist (e.g. JSA, CSE Permit).
- Wear and use correct safety gear (PPE) and work in a responsible safe manner.
- Minimise disruption to affected customers and the general public.
- Reinstate all disturbed surfaces and return GWW assets to an operational state leaving site clean and safe.

As a GWW accredited contractor, I understand that it is my responsibility to ensure that all parties engaged in entering/accessing GWW's assets strictly comply with all the above conditions.

SIGNED _____ DATE ____ / ____ / ____

***NOTE:** Please allow at least five (5) working days for Application to be processed and authorisation granted. Failure to provide requested information may result in processing delays.

Send completed form to **GWW's Operational Control Centre (OCC) via email:**

confinedspacegf@gww.com.au

Enquiries & Call In/Out Telephone No. 1800 057 981